

Will update/amendment checklist

Before returning your update or amendment instructions, please ensure you complete this checklist

| | | Client 1 | Client 2 |
|----------|---|----------|----------|
| 1 | Read and followed the Updating Guidance | | |
| 2 | Provided a letter of reasons for all changes | | |
| 3 | Used your copy Will to indicate the changes | | |
| 4 | Signed next to <u>all</u> amendments | | |
| 5 | Enclosed your copy Will(s) | | |
| 6 | Enclosed a photocopy of ID | | |

Please note that failure to complete the above six steps could delay the production of your new Will(s)